

ANNEX 2: MONITORING AND EVALUATION PLAN

Guiana Shield Facility: Planning Matrix for Monitoring and Evaluation

Regional Outcome: Biodiversity protected through the implementation of valuation methodologies, payment of environmental services and adoption of new technologies

Regional Outcome Indicators' / A

Expected Results (Outputs)	Indicators (with baselines & Indicative Targets) and other key areas to Monitor	M&E Event with data collection methods	Time or schedule or Frequency	Responsibilities	MOV	Resources	Risks for Monitoring Process
Output 1 - The GSF established as a long-term forum and vehicle to address national and in particular regional environmental issues related to management of the ecosystems of the Guiana Shield eco-region	<p>Indicator: Number of countries that have signed the GSF</p> <p>Baseline 2011: 3 countries (Guyana, Suriname and Colombia)</p> <p>Target 2014: Six countries (French Guiana, Venezuela and the Federal Government of Brazil)</p>	<p>Annual Project Review Meeting</p> <p>Regional Advisory Board Meetings: Report from Chief Technical Advisor</p>	At end of each fiscal year	GSF Secretariat and RAB members, M&E Officers	<p>GSF approved Project Document with signatures from GSF countries</p> <p>Letters of commitment</p>	N/A	None
	<p>Indicator: Existence of an agreement with a suitable host institution to absorb the GSF</p> <p>Baseline 2011: There is no agreement with a suitable regional institution for absorbing Guiana</p>	Annual Project Review Meeting	At the end of year	GSF Secretariat, RAB, UNDP DRR and M&E Analysts	Signed agreement between UNDP and a regional institution	N/A	None

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	Shield Facility Target 2013: A signed agreement with an institution to be identified by 2013						
	Indicator: Number of agreements with beneficiary organizations and other partners Baseline 2012: <i>no agreements at time of launch</i> Target 2014: <i>2 agreements (to date 11 agreements have been signed to date)</i>	Annual Project Review Meeting	End of the calendar year	M&E Officers, Secretariat Partners, GSF and	Signed agreements with beneficiary organizations and partners	N/A	None

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	<p>Indicator: Perception of the key national decision makers of the importance of the GSF to achievement of national and regional conservation priorities</p> <p>Baseline 2012: 37 percent of survey respondents perceive GSF as an important mechanism for achievement of national and regional conservation priorities</p> <p>Target 2014: 80 percent of survey respondents perceive GSF as an important mechanism for achievement of national and regional conservation priorities</p>	Baseline survey on perceptions of key national decision makers of the importance of GSF in the first 3 months of full project and repeated in last quarter of 2014	First quarter of new project and last quarter of 2012	Consultants, Officers	M&E	Survey report \$\$	Slow delivery

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	<p>Indicator: Number of men and women served by project and the role of women in projects</p> <p>Baseline 2011: 0</p> <p>Target 2014: To be Defined 338 (Guyana 71 males, 48 females; Colombia 57 males, 52 females; Suriname 74 males, 36 females)</p>	<p>Quarterly project reports</p> <p>Joint Field visits by M&E Officers, RAB members to each project site to observe gender roles and contributions</p>	Semi-annually	M&E Officers and GSF Secretariat, RAB and donors	Monthly or Quarterly project reports	\$10,000.00	Gender concerns are not sufficiently mainstreamed or addressed in funded projects
2) The GSF maintained as a sustainable financial mechanism for the conservation and sustainable development of the Guiana Shield eco-region and its eco-system services	<p>Indicator: The percentage of financial pledges received from donors as a percentage of total funds projected.</p> <p>Baseline: 100% of current financial commitments come from donors</p> <p>Target: 40% of funds are pledged by donors</p>	<p>Quarterly and Annual Project reports</p> <p>RAB Meeting</p>	Semi-annually	M&E Officers, RAB, GSF Secretariat, donors	Approved/Audited financial reports	None	None

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	<p>Indicator: Percentage of funds generated from payment from eco-system services and other mechanisms</p> <p>Baseline: 0%</p> <p>Target: 10% of funds are earned from PES</p>	Quarterly Narrative and financial Project Report, Annual narrative and financial reports and Annual Project Review	Every six months, end of year	GSF Secretariat, UNDP DRR, RAB and M&E Officers	Approved/Audited financial reports	None	None
	<p>Indicator: Common agreement on mechanism for the distribution of financial resources</p> <p>Baseline 2011: There is no agreement among Governments of the GS eco-region on distribution of financial resources</p> <p>Target 2014 : A signed agreement by 6 countries on distribution of the GSF financial resources</p>	Annual Project Review meeting RAB Meeting	End of year	M&E Officers and GSF Secretariat, UNDP DRR, RAB	A signed agreement Minutes of RAB meeting Minutes of MSSC meetings	None	None

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Output 3. Enhanced knowledge and capacity developed of key stakeholder institutions to conserve and sustainably develop the Guiana Shield eco-region	<p>Indicator: Media coverage (newspapers, scientific articles and speeches) of Guiana Shield Project(s) in GS member countries</p> <p>Baseline 2011: Very little coverage is currently given to ecological issues from an eco-regional perspective in GS countries</p> <p>Target: GS conservation issues reported on once (1) monthly in each GS country</p>	Review of newspapers and other sources of media	Monthly	GSF Secretariat	Newspaper clippings, journals, speeches, audio/visual tape recordings	Communications Resource..people etc	Limited capacity for media monitoring across the eco-region within the GSF Secretariat
	<p>Indicator: Number of hits to GSF website disaggregated by GSF country</p> <p>Baseline 2011: 0</p> <p>Target 2014: Guyana 1049; Brazil 426; Colombia 269; Suriname 31;</p>	Quarterly Project Review (Quarterly reports)	End of each quarter	GSF Secretariat, M&E Officers	Online tracker, Quarterly reports	None	None

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	Venezuela 148; French Guiana 451						
	<p>Indicator: Number of public and community institutions regionally that are more effective after accessing capacity development support</p> <p>Baseline 2011: At present GSF is not providing neither technical nor financial support to any institution in the eco-region</p> <p>Target 2014: All</p>	Capacity Assessment of institutions that are beneficiaries of capacity development support	Last quarter in 2012 and third quarter in 2014	GSF secretariat and M&E Officers/Capacity Development focal points in UNDP COs	Capacity Assessment reports	70,000	None
	<p>Indicator: Number of GS countries using monitoring data collected by GSF for planning and decision making</p> <p>Baseline: 0</p> <p>Target: 6</p>	Field Visits, survey among GS members countries	Quarterly	GSF Secretariat, M&E Officers, MSSC	Reports and minutes of meeting from National Multi-stakeholder Steering Committees	USD 10,000	None

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	<p>Indicator: Number of GS countries that are able to prepare quality reports to MEAs</p> <p>Baseline: (0)</p> <p>Target: 6</p>	Technical review of GS reports under the MEAs	2012 and 2014	GSF Secretariat, Consultants, E&E Officers of UNDP GS Country Offices	MEA reports	USD 30,000	None